



## **ILLINOIS TECHNOLOGY STUDENT ASSOCIATION CONDUCT PRACTICES AND PROCEDURES POLICY**

1. There shall be no defacing of public property. Payment for damages shall be the responsibility of the individual.
2. Members shall not leave the meeting facility unless first obtaining permission from their chapter advisor.
3. Members are expected to be prompt and prepared for all meetings.
4. No alcoholic beverages or illegal narcotics in any form shall be in the possession of a TSA member. Any TSA member is to report the direct knowledge of the possession of alcoholic beverages or illegal narcotics to his/her chapter advisor.
5. No smoking in public will be permitted while a member is representing TSA.
6. Each chapter advisor shall be responsible for his/her own members' conduct.
7. Members shall observe all rules of their school and any special event rules that apply.
8. Members will dress in appropriate TSA attire for all meetings and activities. Casual wear will be accepted only during specific social functions as designated.
9. All members will be in their own rooms by the designated curfew time. Any exception shall be at the discretion of the chapter advisor. Students out of their rooms after curfew must be accompanied by their advisor.
10. Members shall keep their advisors informed of their activities and whereabouts at all times. This rule is for the student's safety.

The Conduct Practices and Procedures Committee shall consist of IL-TSA's Corporate Member, Executive Secretary, and State Advisor or their designee(s). Designations must be made in writing. As soon as practical following a violation of any of the above rules, this committee will hold a hearing followed by an executive session to determine what action, if any, should be taken.

The following is a list of penalties which may be employed depending on the violation.

- A formal letter of complaint written to the school or district describing the nature of the violation.
- Students may be sent home at their own expense.
- The student or school may be barred from competition.
- Awards may be withdrawn from students or schools.
- The school may be placed on a one-year probation from participation in IL-TSA activities.
- Students may be removed from an elected IL-TSA office.

I have read, understand, and agree completely with the Conduct Practices and Procedures of IL-TSA contained herein, which shall govern the conduct of individuals attending conferences and meetings of IL-TSA. Further, I fully understand that this is an educational activity and all individuals attending are expected to apply themselves for the purpose of learning, thereby upholding the finest qualities of the Illinois Technology Student Association.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_